

# ASSOCIATION DUES DIRECT DEBIT AUTHORIZATION

Waveland Property Management is offering, for your convenience, direct debit of your association dues payments. If you would like this service, please complete the authorization form below and return:

**Mail to:** Waveland Property Management  
44 East Lakewood Blvd  
Holland, MI 49424

**Email to:** ACH@wavelandpm.com

Please allow 30 days from your scheduled due date for enrollment. If your association dues are due in less than 30 days, please submit a check or money order payment **made payable to your association** with this completed authorization form. Your dues will be automatically deducted from your checking or savings account.

If you have any questions, please contact Marc Myrick at 616-512-9263 or by email at ACH@wavelandpm.com.

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Please check one of the following:

First time authorization  
 New authorization replacing previous account \_\_\_\_\_

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I, \_\_\_\_\_, authorize Waveland Property Management on behalf of my association and my financial institution listed below to initiate electronic debit entries to my checking/savings account for payment of my association dues. This authority will remain in effect until I have cancelled it in writing with at least 30 days advanced notice. I can also stop payment of any entry by notifying my financial institution 3 days before my account is charged. I acknowledge that the origination of the ACH transaction(s) to my account must comply with the provisions of the U.S. law.

_____	_____
Date	Association
_____	_____
My Name (please print)	Financial Institution (Name)
_____	_____
My Address	Bank Account Number
_____	_____
City                      St.                      Zip	Checking _____ Savings _____ (choose one)
_____	_____
Account Holder Signature	Bank Transit Routing Number (on bottom of check)

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### OFFICE USE ONLY:

PRENOTE SENT: _____	_____	EMAIL CONFIRMATION SENT: _____	_____
DATE	INITIALS	DATE	INITIALS
FACT SHEET UPDATED: _____	_____	SALES RECEIPT PROCESSED: _____	_____
DATE	INITIALS	DATE	INITIALS

PLEASE STAPLE/ATTACH VOIDED CHECK HERE